

TERTIARY SCHOLARSHIP GUIDELINES For TAFE or university study in 2019

The Maldon & District **Community Bank®** Branch is offering two scholarships in 2019, a \$2,000 scholarship (winner) and a \$1,000 scholarship (runner-up) to support young TAFE or undergraduate tertiary course students from the Maldon, Newstead and Dunolly area to study in 2019.

These scholarships are to help cover costs associated with tertiary education, such as course fees, rent, purchasing computers, books, equipment or other resources associated with your course.

Applications are sought from young people aged 25 years or under starting or continuing a TAFE-based apprenticeship, a TAFE Certificate course, a diploma, advance diploma or university degree in 2019.

About the scholarship program

Eligibility	<p>The Maldon & District Community Bank® Branch (MDCB) Tertiary Scholarship Program is open to people who live in the communities served by the Maldon & District Community Bank® Branch and our customer service centres at Dunolly and Newstead. If we're talking postcodes this is basically the postcodes of 3462, 3463 and 3472.</p> <p>It also includes the following towns and surrounding areas of Maldon, Newstead, Dunolly, Baringhup, Walmer, Nuggetty, Strangways, Sandon, Welshmans Reef, Muckleford, Elphinstone, Castlemaine, Harcourt, Eddington, Campbells Creek, Taradale, Bealiba, Guildford, Moliagul, Tarnagulla, Chewton, Lockwood South and Laanecoorie.</p> <p>So if you are planning on entering an Australian university or TAFE or continuing these studies in 2019 and are a resident from the communities served by MDCB you can apply for this scholarship. The university, college or TAFE must be an accredited and registered tertiary provider.</p>
What university courses are eligible for this scholarship program?	Bachelor undergraduate degree level courses in any field of study.
What TAFE courses are eligible for this scholarship program?	<p>Eligible TAFE courses include:</p> <ul style="list-style-type: none"> • Full-time or competency based completion (Apprenticeships). • Certificate I, II, III or IV. • Diploma, Advanced Diploma or Associate degree. • Course must be of at least 10 weeks' duration for full-time study or the part-time equivalent. <p>Courses ineligible for this scholarship include VETiS and Foundation level training and short courses.</p>
I am planning to defer my studies in 2019. Should I still apply?	Scholarship funds cannot be deferred or held over, so if you're planning a gap year you'll have to wait to apply. We require you to study in 2019 to be eligible for this scholarship.
How much money is available?	<p>There are two scholarships available for study in 2019. These scholarships are for one year only:</p> <ul style="list-style-type: none"> • \$2,000 (winner) • \$1,000 (runner-up)

I require more funds for my studies, so can I ask for more money?	Unfortunately you cannot request more money, as the scholarship is strictly for \$2,000 (winner) or \$1,000 (runner-up).
Duration	One year.
Do I need to be studying full-time to be eligible?	<u>For university courses:</u> if you are studying at university, then a full-time study load is one of the eligibility criteria. <u>For TAFE courses:</u> eligibility for the scholarship is open to full-time or part-time students.
What can I use the scholarship for?	Any costs associated with your studies, such as: <ul style="list-style-type: none"> • Rent or accommodation costs • Study related material or equipment (text books, stationery etc.) • Computers, printers, laptops or other study related IT equipment • Tutoring • Course costs
Age	You must fit our age criteria of being 25 years or younger at the time of submitting the application.
Citizenship	It is only open to Australian citizens, permanent residents or those on permanent humanitarian visas.
Applications open	14 November 2018
Applications close	31 January 2019 The application date will not be extended. It is your responsibility to ensure your application is submitted by the closing date.
How to apply	Please visit https://maldoncb.com.au/tertiary-scholarship to access the application form. You can also call into the Maldon Bank Branch (81 High Street) or our bank service centres in Dunolly (at the Dunolly RTC) or Newstead (at the Newstead RTC) to grab a paper copy of the form. Another way to get a hold of the application form is by contacting the Bank's Executive Officer Karly Smith via email or phone: 0478 435 110 or executiveofficer@mdcb.com.au We will send all applicants an email to confirm receipt of their application.
How do I submit my application?	We prefer applications to be submitted via email. We also accept applications via post or hand delivered. Applications will be accepted any time up to midnight on 31 January 2019. Submit the completed application via: Email: executiveofficer@mdcb.com.au Post: Executive Officer Maldon & District Financial Services Ltd (MDFSL) PO Box 268, Maldon VIC 3463 Deliver: To our Maldon Branch – 81 High Street Maldon or to our customer service centres at: Dunolly (at the Dunolly RTC) or Newstead (at the Newstead RTC)
Do I need to type my answers?	Applications can be hand-written or typed. Just make sure we can read your writing if you are hand-writing it.
How is the scholarship recipient selected?	A selection committee will carefully review all eligible applications and will assess the submitted details against our criteria. Incomplete applications will not be assessed. If we require further information or clarification, we may contact you during this process. We may also ask you to undertake an informal interview to assist with our selection. The scholarship will be awarded on the recommendation of the selection committee.

How will I know whether my application was successful?	All applicants will be advised in writing (email) of the outcome of their application. It is anticipated this will happen by the end of February 2019.
If I am unsuccessful, can I re-apply for funding next year for my tertiary studies?	Yes, by all means you can reapply for funding in subsequent years.
How are the scholarship funds paid?	If successful you will be expected to sign a funding agreement that outlines the conditions of funding. The scholarship will be paid as a \$2,000 Maldon & District Community Bank [®] Branch account to the winner and a \$1,000 Maldon & District Community Bank [®] Branch account to the runner-up. If you don't already have an account with our Community Bank [®] Branch we can set one up for you to receive the scholarship funds.
Is the scholarship funding counted as income for taxation purposes?	You'll have to get your own professional advice about this, as the Maldon & District Community Bank [®] Branch does not offer taxation advice regarding the scholarship.
Do I need to let you know about other scholarships or awards I have received for study in 2019 or that I am applying for?	We do want to know this information as part of the application process. This will not rule you out for our scholarship, but it may be taken into consideration when assessing your application.
Protecting my privacy	We will keep secure all of the information you provide. The information will be reviewed by a small selection committee and it will be treated with sensitivity and care. The Maldon & District Community Bank [®] Branch treats all information provided by applicants in accordance with the <i>Information Privacy Act 2000</i> . . The information will only be used for the purpose of assessing the scholarship application and will not be disclosed to any other party except as required by law.
What if I quit my studies before the end of the year?	Please let us know as soon as possible. As a scholarship recipient, you are required to let us know of any change in circumstances that may affect your studies. We will endeavour to discuss options with you, however Maldon & District Community Bank [®] Branch may seek for the scholarship funds to be reimbursed if you cease your studies without adequate explanation or reason.
If I receive a scholarship, will I have to show how I spent the funds?	Yes, you will need to provide copies of receipts at the end of the funded year of study to show us that the money was spent to support your tertiary studies.
Do I need to report back to the Maldon & District Community Bank[®] Branch when I have finished the 2019 academic year?	Yes, we do need to hear back from you at the end of your studies in 2019. We have a simple acquittal form for you to complete to let us know how the funds helped your studies, what you used the money for and your future study and work plans. This form must be returned to the Executive Officer by 15 December 2019.

If you need more information or have any questions

Please contact the Executive Officer Karly Smith about this scholarship and application process by email executiveofficer@mdcb.com.au or phone 0478 435 110. Karly is available during office hours on Tuesdays, Wednesdays and Thursdays. Do leave a message and she will return your call or email.

Alternatively you can contact Maldon & District **Community Bank**[®] Branch Chairman Ross Egleton via chairman@mdcb.com.au or 0425 801 959.