

COMMUNITY PARTNERSHIP PROGRAM APPLICATION

The Maldon & District Community Bank (MDCB) is committed to supporting projects and events in our region. We are proud to distribute funds and provide support to address local issues and foster an inclusive, fun and thriving community.

By doing your business and keeping your accounts with us at Maldon, Dunolly or Newstead you can help turn ideas for community projects into reality. Choosing to be a Maldon & District Community Bank customer benefits you and your community. That's because with every savings or investment account, every home, personal or business loan, and every product or service we offer, part of the profits go to local projects, programs, clubs and organisations in our communities.

Applications for funding and support can be submitted monthly. Applications are to be submitted at least 60 days prior to the event or project start date. Applications will be assessed on merit. Previous support of your organisation does not guarantee that this or any future applications will be successful. Funds are only available for the period listed in our partnership agreement (usually 12 months).

Please read the community partnership guidelines before completing this application form. Provide one original copy of this application to the Executive Officer of the Maldon & District Community Bank. Please also keep a copy for your records.

MDCB only considers funding applications where we are granted exclusive rights as the only bank, credit union or financial institution associated with the event or project.

1. Information about the organisation applying for funding

Group / Organisation Name			
Registered Business Name (if different to above)			
Australian Business Number (ABN)		Registered for GST?	Yes No

Organisation's Address

Street Address			
Town or Locality			
State		Post Code	
Include Postal Address (if different to above)			

First Contact Person's Details

Second Contact Person's details

First Name		First Name	
Surname		Surname	
Position held in organisation		Position held in organisation	
Mobile		Mobile	
Email		Email	

Please tell us about your organisation (including what it does and how many members you have)

Approx. 150 words max.

Does your organisation have any accounts with the Maldon & District Community Bank?

Yes No

If not, would your organisation consider opening or shifting accounts to our Branch? Yes No

Has your organisation previously received support from the Maldon & District Community Bank?

Yes No Unsure

If you answered yes above: did you submit your previous funding acquittal report to the bank?

Yes No Unsure

Have you read the community partnership guidelines?

Yes No

How did you learn about the Maldon & District Community Bank's community partnership program?

Word of mouth

Advertisement in local paper or community newsletter

Facebook or social media

Email newsletter

Community notice board

Maldon & District Financial Services Ltd (MDFSL) website

At our Maldon branch or customer services centres Dunolly or Newstead

Bendigo Bank website

Previous funding applicant

Other

2. Will you need to partner with another organisation for this funding request?

Yes No If Yes, please complete Appendix A about your partner organisation (see page 6)

NOTE: Maldon & District Community Bank only provides partnership funding to organisations with an Australian Business Number (ABN). If your organisation does not have an ABN, then you will need to partner with an organisation that has an ABN to auspice your application.

3. Funding Proposal

Name of Event or Project			
Date of event OR Project start date			
Location of where the event or project is taking place			
Amount Requested \$		Date funding is required by	

What do you need the money for? Max. 150 words

Tell us about type of event, no. of people expected to attend

Note: if application is regarding property owned by a third party, a letter of consent / support MUST be attached to support the proposal (for example: buildings or land owned by Council or State or Federal Government department).

Who will benefit from this event or project, and how will they benefit?

Your organisation?	
The community?	
Maldon & District Community Bank?	

How will you promote and publicise the event / project?

What will make your project a success (e.g. people attending, money raised, new members etc.)?

4. Reciprocal support

How will your organisation promote the Maldon & District Community Bank?

How many banking referral opportunities will your group provide to our bank?

Banking referrals are names & contact details of people and businesses that our Branch Manager and staff can contact to assist with banking and financial needs. We appreciate these referrals as it helps us to grow our community partnership program.

The following people or businesses have agreed to provide their contact details to be contacted by our Branch Manager to see whether the Maldon & District Community Bank Branch can assist with banking and financial products.

Are there opportunities for Maldon & District Community Bank board or staff member/s to attend or participate in your event / project? (for example: speak to members, present awards etc.).

Please provide dates and locations for speaking or presentation opportunities that your group can provide to the Maldon & District Community Bank.

Yes No

If yes, please provide details below:

Outline the opportunities to promote the Maldon & District Community Bank (MDCB) through this partnership? Please tick all of the opportunities that your group can provide.

Show your members a video that demonstrates what our Community Bank does

Access to your members' mailing list – or can you do a mail out to your members about MDCB?

Will you seek approval from your members so we can add their contact details to our mailing list?

Place links to MDCB website on your organisation's website or social media pages

Share and post on your group's social media platforms about MDCB's support for this project.

Please tag the Community Bank in these posts.

'Like' MDCB's Facebook page

Request your members to 'like' MDCB's Facebook page

'Like', comment & share MDCB's posts and ask your members to also do this

MDCB logo to feature on invitations, brochures, tickets, flyers, posters etc.

MDCB logo placed on your club uniform and / or apparel

Display our banner and/or bannerbug at the event or at your club rooms

Permanent signage at your organisation's premises (MDCB will cover the costs of this signage)

Addition of your organisation's name to our database of funding recipients & to use in marketing campaigns

Use of photographs of your event / project for our marketing (including on our website & Facebook)

Media release and photo opportunities

Other opportunities:

5. Project Budget

Expenses

Administration costs \$		How many hours?		Rate per hour \$	
\$		<i>Description – what the funds will be used for</i>			
Equipment					
Materials					
Promotions					
Consumables					
Labour					
Other expenses					
Total Expenses					

Income

\$		<i>Description – name of funding body, what funds will be used for</i>	
Funding requested from MDCB			
Other grants received			
Other grants requested			
Other funding received			
Other funding requested			
Own contribution			
In-kind support			
Other			
Total Income			<i>Note income must equal expenses</i>

Special conditions for applying for funding

- At least 60 days' notice is required for all funding requests.
- Applicants must come from an organisation with an ABN or partnered by an organisation with an ABN
- All requests must be approved by the Board or appropriate sub-committee of the Maldon & District Financial Services Ltd (MDFSL) trading as Maldon & District Community Bank Branch.
- If successful, the head of your organisation is required to sign a funding agreement that outlines the conditions of funding.
- A funding acquittal form must be completed within 60 days of the completion of the project or event. The acquittal form will be included with correspondence confirming funding or can be requested by contacting the Executive Officer or branches.

6. Declaration

As an authorised representative of the organisation, I confirm that:

The information provided in this application is correct at the time of submission

I will notify MDCB of any changes to this information and any circumstances that may affect this application or delivery of the project

Signed	
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Note: A typed signature will be accepted as your signature

Name	
Position in organisation	
Date	

7. Marquees, banners and CommunityPOS™

We have marquees, banners/flags and a community EFTPOS™ available free of charge to community groups. The following items are available, please contact the Maldon Branch on 5475 1747 to organise borrowing these items.

Bannerbug (2m high x 1m wide)

Banner (1m high x 4m wide)

Flags (3m high)

Marquee – small (3 x 3m)

Marquee – medium (4.5 x 4.5m) note: transported on trailer

CommunityPOS™

The Maldon & District Community Bank has a CommunityPOS™ facility for community groups to borrow, free of charge. It is a wireless EFTPOS terminal that enables your group to take direct payment via credit or debit cards on the day of your event/presentation. After your event the Maldon & District Community Bank will calculate the value of the card transactions processed and pay them directly into your nominated Maldon & District Community Bank account.

Please contact the branch (81 High Street Maldon or call 5475 1747) to enquire about booking the CommunityPOS™ facility for your event. Please note conditions apply for use of this EFTPOS facility.

Appendix A: Project Partner Information*

Only complete this section if you answered yes to Question 2

Project Partner's Organisation Name			
Registered Business Name (if different to above)			
ABN		Registered for GST?	Yes No
Postal Address			
Town or Locality			
State		Post Code	

Partner Contact Details

First Name		Surname	
Position in organisation			
Mobile			
Email			

* Note: A letter of support from your project partner is required

Contact the Executive Officer if you have any queries about this funding application process:

M: 0478 435 110

E: executiveofficer@mdcb.com.au

Please lodge a copy of the completed application form and relevant documents, either by:

Postal address: Executive Officer
Maldon & District Financial Services Ltd (MDFSL)
PO Box 268, Maldon VIC 3463

Email: executiveofficer@mdcb.com.au

Deliver: Maldon Branch: 81 High Street Maldon
Dunolly Branch: Dunolly RTC (109 Broadway Dunolly)
Newstead Branch: Newstead RTC (45 Lyons Street, Newstead)

Your privacy: MDFSL is committed to ensuring your privacy is protected and understands your concerns regarding the confidentiality and security of the personal information you provide. The information in this form will be held by MDFSL and may be disclosed to the Bendigo Bank and organisations that carry out functions on behalf of MDFSL. Our privacy policy is available online at www.maldoncb.com.au
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